



**BOYS & GIRLS CLUBS**  
OF NORTHEASTERN PENNSYLVANIA

**Member's  
Handbook**

**THE CLUB**

SAFE, FUN, DEDICATED, AND CARING  
THE "PLACE" TO BE FOR **ALL** KIDS.

## **Club Hours**

### *Regular Hours*

**Club** - Monday to Friday:

Members ages 6 to 10 : 2:30 p.m. to 8:00 p.m.

Members ages 11 to 18 : 2:30p.m. to 8:45 p.m.

Saturdays: 11:00 a.m. to 3:45 p.m.

### *School Holidays/Snow Days*

**Club** - 8:30 a.m. to 5:15 p.m.

### *Summer Day Camp*

Monday to Friday

Early Bird: 6:45 a.m. to 9:00 a.m.

Day Camp: 9:00 a.m. to 4:45p.m.

After Care: 4:45 p.m. to 6:00 p.m.

## **General Information**

- The Club does not assume responsibility for any member's possessions brought to the Club. Members are strongly encouraged to leave high value items at home.
- The Club **DOES NOT** allow members to use the telephone for non-emergency calls. Please have your arrangements for pick-up in place before you drop your child/children off.
- The Club requires every member, visitor, volunteer and staff to sign in and sign out at the registration desk. Club members **MUST** bring their cards.
- The Club has an open door policy and **DOES NOT** provide custodial care from September through May.
- Members must have completed applications and membership fees in order to attend the Club.

# CLUB RULES

1. **Respect the Club and its Property**
2. **NO** Running in the building
3. **NO** Fighting, keep your hands and feet to yourself
4. **NO** Name calling
5. **NO** Ethnic slurs
6. **NO** Stealing
7. **Respect** Staff , Volunteers and fellow Members
8. **NO Loitering in Club hallways or restrooms**
9. Members must wear appropriate attire (as determined by Club Staff)
10. **Have FUN**

These rules represent the Club's basic rules. We use a progressive discipline model at the Club and repeated offense can lead to suspension or termination of membership privileges.

Members suspended or expelled from the Club for violations of Club rules do not receive a refund of membership dues.

## CLUB EXPECTATIONS

**Being at the Club is a privilege, not a right.** By showing respect for the Club, its staff and all other club members, you can ensure that you are safe in the club, the building and its equipment stay in good condition, and your relationships with others stay in good condition also. Failing to abide by these expectations (i.e., fighting, stealing, destroying property, and disrespect of staff or other Club members) may result in loss of privileges, suspension, or even criminal prosecution.

## Club Contact Information

Central Boys & Girls Club  
609 Ash Street  
Scranton, PA 18510  
(570) 342-8709  
Fax: (570) 342-0223

Glen Lyon Extension  
1 Rock Street  
Glen Lyon, PA 18617  
(570) 736-6874  
Fax: (570) 736-6248

Marion Terrace Extension  
200 Mark Drive  
Wilkes-Barre, PA 18702  
(570) 829-6408

Moosic Youth Center  
606 Main Street  
Moosic, PA 18507  
(570) 457-8450

Plymouth Extension  
560 New Street, Apt. 45  
Plymouth, PA 18651  
(570) 779-4615

Administrative Office  
609 Ash Street  
Scranton, PA 18510  
(570) 342-8709  
Fax: (570) 342-0223

### Club Fees

**Annual Membership Dues** are \$15.00 Dues are to be paid at time of membership application. Memberships are valid from June to May of each year and are valid at all Club sites.

**After School Shuttle Program Fees:** \$30/week per child. All fees are due the week of service.

**Summer Day Camp Fees:** Registration Fee: \$25 (includes Membership Fee). Day Camp Fee: 1 Child \$70/week, 2 Children \$100/week, each additional Child \$20/week. Early Bird Fee: 1 Child \$30/week, 2 Children \$35/week, each additional Child \$10/week. After Care Fee: 1 Child \$20/week, 2 Children \$25/week, each additional child \$5/week. All fees are due the week of service.

### **REMEMBER!**

- 1. Respect Yourself**
- 2. Respect the Club**
- 3. Respect Others**